



**Eagle Collegiate Academy  
Governing Board of Directors Regular Meeting**

Adopted Board Minutes  
Tuesday June 29, 2021

**Time:** 5:00 p.m. Open Session

**Location:** VIRTUAL Meeting via ZOOM - <https://bit.ly/2P4Zqot>

Eagle Collegiate Academy will empower students to become self-confident, egalitarian and authentic global citizens prepared for 21st century careers and responsibilities. Each scholar is empowered to develop talents and interests as an independent-minded person among a diverse body of students, parents and faculty who together embark on a continuous lifelong learning process.

| Item        | Description   | Action                    |                                   |                |                |      |        |
|-------------|---|---------------------------|-----------------------------------|----------------|----------------|------|--------|
| <b>I.</b>   | <b>Preliminary Activities</b>   |                           |                                   |                |                |      |        |
| A.          | Call to Order   | 5:07 pm                   |                                   |                |                |      |        |
| B.          | Roll Call   |                           |                                   |                |                |      |        |
|             | Amaka Donn  | Present                   |                                   |                |                |      |        |
|             | Jeffrey Forrest   | Present                   |                                   |                |                |      |        |
|             | Ken Higginbotham  | Present                   |                                   |                |                |      |        |
|             | Rita Zelaya   | Present                   |                                   |                |                |      |        |
| C.          | Pledge of Allegiance  |                           |                                   |                |                |      |        |
| <b>II.</b>  | <b>Public Comments on Non-Agenda Items</b><br>State name and topic. Comments are limited to 2 minutes.  | None                      |                                   |                |                |      |        |
| <b>III.</b> | <b>Chief Executive Officer's Report</b><br>- Sample webinars/meetings attended: CDE oversight; IB Consultant;<br>- Contracted Impact Advisors and Enrollment Professors for Digital Ads<br>- Completing hiring staff and faculty                        | Dr. Ogo Okoye-Johnson     |                                   |                |                |      |        |
| <b>IV.</b>  | <b>Consent Items</b><br>Routine items on the Consent Calendar are enacted by the Board in one motion.<br>Discussion only occurs if the Board, Administration or public request specific items to be discussed and/or removed from the Consent Calendar. | <b>Motion/Second/Vote</b> |                                   |                |                |      |        |
| A.          | Approval of Board of Directors Meeting Minutes for April and May 2021   |                           |                                   |                |                |      |        |
|             | Motion  | Second                    | Action                            | Vote           | Yes            | No   | Absent |
|             | R. Zelaya   | J. Forrest                | Moved to Approve Consent Calendar | 4-0 to Approve | JF, AD, KH, RZ | None | None   |
| <b>V.</b>   | <b>Action Items</b>   | <b>Motion/Second/Vote</b> |                                   |                |                |      |        |
| A.          | Authorization Resolution for Eagle Collegiate Academy to join CharterSAFE's for ALL Liability Insurance Coverage for ECA including Board Directors and Officers<br><br>Presented for approval by Dr. Ogo Okoye-Johnson                                  |                           |                                   |                |                |      |        |
|             | Motion  | Second                    | Action                            | Vote           | Yes            | No   | Absent |
|             | J. Forrest  | R. Zelaya                 | Moved to Approve                  | 4-0 to Approve | JF, AD, KH, RZ | None | None   |



**Eagle Collegiate Academy  
Governing Board of Directors Regular Meeting**

|              |   |            |                  |                |                |               |        |
|--------------|---|------------|------------------|----------------|----------------|---------------|--------|
| <b>B.</b>    | <p>Authorization Resolution to Apply for Workers Compensation for Eagle Collegiate Academy’s Employees</p> <p>Presented for approval by Dr. Ogo Okoye-Johnson</p>   |            |                  |                |                |               |        |
|              | Motion  | Second     | Action           | Vote           | Yes            | No            | Absent |
|              | R. Zelaya   | J. Forrest | Moved to Approve | 4-0 to Approve | JF, AD, KH, RZ | None          | None   |
| <b>C.</b>    | <p>Approval of Eagle Collegiate Academy’s 2021-22 Adopted Budget</p> <p>Presented for approval by Dr. Ogo Okoye-Johnson and Bryan Adams- Back Office Provider</p>   |            |                  |                |                |               |        |
|              | Motion  | Second     | Action           | Vote           | Yes            | No            | Absent |
|              | J. Forrest  | R. Zelaya  | Moved to Approve | 4-0 to Approve | JF, AD, KH, RZ | None          | None   |
| <b>Item</b>  | <b>Description</b>  |            |                  |                |                | <b>Action</b> |        |
| <b>VI.</b>   | <b>Information Items</b>  |            |                  |                |                |               |        |
| <b>A.</b>    | <p>Informational Meetings for Enrollment &amp; Outreach<br/>Dr. Okoye-Johnson updated the Board of Directors that:<br/>ECA is receiving applications via our website and in-person meetings. We have ongoing outreach via informational meetings at churches and community events. June 6<sup>th</sup> at Chesebrough Park, June 20<sup>th</sup> -4 hours at church, June 22<sup>nd</sup> 3 hours knocking on doors and June 23<sup>rd</sup> meeting with Mayor Miranda with ECA Community Liaison. Several days/hours knocking on doors with ELD Coordinator</p> |            |                  |                |                | Update        |        |
| <b>B.</b>    | <p>Facility<br/>Dr. Okoye-Johnson provided update to the Board of Directors about the school facility project.</p>  |            |                  |                |                | Update        |        |
| <b>VII.</b>  | <b>Board Committees Reports: Finance; Outreach</b>  |            |                  |                |                | None          |        |
| <b>VIII.</b> | <b>Board Member Comments</b>  |            |                  |                |                |               |        |
|              | <p>During Closed Session, President Higginbotham commended Dr. Okoye-Johnson on going above and beyond and for using personal funds to carryon ECA needs which will be reimbursed to her. Director Zelaya concurred that Dr. Okoye-Johnson goes above and beyond her duties as well. Director Forrest commended Dr. Okoye-Johnson on her excellent work ethics and passion for ECA. “Great job Ogo!”</p>  |            |                  |                |                |               |        |
| <b>IX.</b>   | <b>Closed Session</b>   |            |                  |                |                |               |        |
| <b>A.</b>    | <p>Chief Executive Officer’s Compensation<br/>Presented by President Higginbotham who compared the compensation of similar and neighboring school administrators to ECA’s and found ECA’s to be below those compared.</p>   |            |                  |                |                |               |        |
|              | Motion  | Second     | Action           | Vote           | Yes            | No            | Absent |



**Eagle Collegiate Academy  
Governing Board of Directors Regular Meeting**

|            |  |           |                  |                |                |         |      |
|------------|--|-----------|------------------|----------------|----------------|---------|------|
|            | J. Forrest   | R. Zelaya | Moved to Approve | 4-0 to Approve | JF, AD, KH, RZ | None    | None |
| <b>X.</b>  | Chief Executive Officer's Compensation was approved. |           |                  |                |                |         |      |
| <b>XI.</b> | <b>Adjournment</b>                                   |           |                  |                |                | 5:50 pm |      |

**Public comments Procedures:** Members of the public may address the Board on agenda or non-agenda items. Members of the public will be allowed to address non-agenda items when indicated on the agenda and specific agenda items when the item is addressed by the Board. Please fill out a "Request to Address the Board" card available at the entrance and hand in to the Board. For virtual meetings, email your name, non-agenda topic, and/or agenda item number and description (agenda items only) before the start of the meeting at [eaglecollegiate@gmail.com](mailto:eaglecollegiate@gmail.com). Speakers may be called in the order that requests are received, or grouped by subject area. Comments are limited to 2 minutes each so that as many people as possible may be heard. The Board will strive to limit the total agenda time for public comments to 15 minutes. By law, the Board is allowed to take action only on items on the agenda. The Board or staff may not get involved in discussions about an issue that is not on the agenda. A Board Member may ask a brief question for clarification, make a brief announcement, or provide a reference to staff or other sources for factual information. The Board may, at its discretion, refer a matter to staff or ask staff to place a topic on a future agenda.

**Note:** The Eagle Collegiate Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the office of the CEO of Eagle Collegiate Academy at (661) 347-6016 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))