



**Eagle Collegiate Academy  
Governing Board of Directors Regular Meeting**

Adopted Board Minutes  
Tuesday March 30, 2021

**Time:** 5:00 p.m. Open Session

**Location:** VIRTUAL Meeting via ZOOM - <https://bit.ly/2P4Zqot>

Eagle Collegiate Academy will empower students to become self-confident, egalitarian and authentic global citizens prepared for 21st century careers and responsibilities. Each scholar is empowered to develop talents and interests as an independent-minded person among a diverse body of students, parents and faculty who together embark on a continuous lifelong learning process.

| Item        | Description   | Action                    |                                   |                |            |      |        |
|-------------|---|---------------------------|-----------------------------------|----------------|------------|------|--------|
| <b>I.</b>   | <b>Preliminary Activities</b>   |                           |                                   |                |            |      |        |
| A.          | Call to Order by Mark Young due to absence of President & Secretary   | Call to Order 5:03 pm     |                                   |                |            |      |        |
| B.          | Roll Call   |                           |                                   |                |            |      |        |
|             | Amaka Donn  | Absent                    |                                   |                |            |      |        |
|             | Jeffrey Forrest   | Present                   |                                   |                |            |      |        |
|             | Ken Higginbotham  | Absent                    |                                   |                |            |      |        |
|             | Mark Young  | Present                   |                                   |                |            |      |        |
|             | Rita Zelaya   | Present                   |                                   |                |            |      |        |
| C.          | Pledge of Allegiance  |                           |                                   |                |            |      |        |
| <b>II.</b>  | <b>Public Comments on Non-Agenda Items</b><br>State name and topic. Comments are limited to 2 minutes.  | None                      |                                   |                |            |      |        |
| <b>III.</b> | <b>Chief Executive Officer's Report</b><br>- Submitted the PCSGP application<br>- Completing the New Schools Venture Fund application<br>- Hired 4 faculty and 4 administrative support staff<br>- Sample webinars/meetings attended: CDE oversight; LCAP Update Webinar; first Annenberg Foundation Alchemy Fundamentals workshop<br>- Working with LACOE and CalSTRS to set up retirement election offers | Dr. Ogo Okoye-Johnson     |                                   |                |            |      |        |
| <b>IV.</b>  | <b>Consent Items</b><br>Routine items on the Consent Calendar are enacted by the Board in one motion. Discussion only occurs if the Board, Administration or public request specific items to be discussed and/or removed from the Consent Calendar.  | <b>Motion/Second/Vote</b> |                                   |                |            |      |        |
| A.          | Approval of Board of Directors Meeting Minutes for February 23, 2021  |                           |                                   |                |            |      |        |
|             | Motion  | Second                    | Action                            | Vote           | Yes        | No   | Absent |
|             | R. Zelaya   | J. Forrest                | Moved to Approve Consent Calendar | 3-0 to Approve | JF, MY, RZ | None | AD, KH |
| <b>V.</b>   | <b>Action Items</b>   | <b>Motion/Second/Vote</b> |                                   |                |            |      |        |
| A.          | CEO to apply for the Charter School Revolving Loan Fund (Program 2020-21 Funding Round B)<br><br>Presented for approval by Dr. Ogo Okoye-Johnson  |                           |                                   |                |            |      |        |



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|--------------|---|-----------|--|----------------|------------|--|--------|
|              | Motion  | Second    | Action   | Vote           | Yes        | No   | Absent |
|              | M. Young  | R. Zelaya | Moved to Approve with future CEO update on approved loan terms | 3-0 to Approve | JF, MY, RZ | None   | AD, KH |
| B.           | CEO to apply for the Charter School Facility Grant (SB740) Program 2021-22 Application<br>Presented for approval by Dr. Ogo Okoye-Johnson   |           |  |                |            |  |        |
|              | Motion  | Second    | Action   | Vote           | Yes        | No   | Absent |
|              | J. Forrest  | R. Zelaya | Moved to Approve   | 3-0 to Approve | JF, MY, RZ | None   | AD, KH |
| <b>Item</b>  | <b>Description</b>  |           |  |                |            | <b>Action</b>  |        |
| <b>VI.</b>   | <b>Information Items</b>  |           |  |                |            |  |        |
| A.           | Student Information System with Enrollment Component<br>Dr. Okoye-Johnson notified the Board of Directors about the purchase of the Grade Link SIS system with “Enroll Me” component that will enable parents to submit enrollment online.  |           |  |                |            | Update   |        |
| B.           | Informational Meetings for Enrollment & Outreach<br>Dr. Okoye-Johnson updated the Board of Directors that:<br>ECA is receiving applications via our website and in-person meetings. We have ongoing outreach via informational meetings at churches, preschools and community events. |           |  |                |            | Update   |        |
| C.           | Facility<br>Dr. Okoye-Johnson provided update to the Board of Directors about the school facility project.  |           |  |                |            | Update   |        |
| <b>VII.</b>  | <b>Board Committees Reports: Finance; Outreach</b>  |           |  |                |            | None   |        |
| <b>VIII.</b> | <b>Board Member Comments</b>  |           |  |                |            | Director Young commended Dr. Okoye-Johnson on her excellent work on putting ECA operational systems in place. “Great job Ogo!” |        |
| <b>IX.</b>   | <b>Adjournment</b>  |           |  |                |            | 5:30 pm  |        |

**Public comments Procedures:** Members of the public may address the Board on agenda or non-agenda items. Members of the public will be allowed to address non-agenda items when indicated on the agenda and specific agenda items when the item is addressed by the Board. Please fill out a “Request to Address the Board” card available at the entrance and hand in to the Board. For virtual meetings, email your name, non-agenda topic, and/or agenda item number and description (agenda items only) before the start of the meeting at [eaglecollegiate@gmail.com](mailto:eaglecollegiate@gmail.com). Speakers may be called in the order that requests are received or grouped by subject area. Comments are limited to 2 minutes each so that as many people as possible may



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be heard. The Board will strive to limit the total agenda time for public comments to 15 minutes. By law, the Board is allowed to take action only on items on the agenda. The Board or staff may not get involved in

discussions about an issue that is not on the agenda. A Board Member may ask a brief question for clarification, make a brief announcement, or provide a reference to staff or other sources for factual information. The Board may, at its discretion, refer a matter to staff or ask staff to place a topic on a future agenda.

**Note:** The Eagle Collegiate Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the office of the CEO of Eagle Collegiate Academy at (661) 347-6016 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))