



**Eagle Collegiate Academy  
Governing Board of Directors Regular Meeting**

Adopted Board Minutes  
Tuesday November 24, 2020

**Time:** 5:00 p.m. Open Session

**Location:** VIRTUAL Meeting via ZOOM - <https://bit.ly/2P4Zqot>

Eagle Collegiate Academy will empower students to become self-confident, egalitarian and authentic global citizens prepared for 21st century careers and responsibilities. Each scholar is empowered to develop talents and interests as an independent-minded person among a diverse body of students, parents and faculty who together embark on a continuous lifelong learning process.

Item	Description	Action													
<b>I.</b>	<b>Preliminary Activities</b>														
A.	Call to Order	5:00 pm													
B.	Roll Call														
	Amaka Donn	Present													
	Jeffrey Forrest	Present													
	Ken Higginbotham	Present													
	Mark Young	Present													
	Rita Zelaya	Present													
C.	Pledge of Allegiance														
<b>II.</b>	<b>Public Comments on Non-Agenda Items</b> State name and topic. Comments are limited to 2 minutes.	None													
<b>III.</b>	<b>Chief Executive Officer's Report</b> SBE-ECA MOU Update Not Received Yet from CDE Committee Update Facility Update Filed Corporation Taxes for ECA														
<b>IV.</b>	<b>Consent Items</b> Routine items on the Consent Calendar are enacted by the Board in one motion. Discussion only occurs if the Board, Administration or public request specific items to be discussed and/or removed from the Consent Calendar.	<b>Motion/Second/Vote</b>													
A.	Approval of Board of Directors Last Meeting Minutes Presented for approval by Dr. Ogo Okoye-Johnson														
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Motion</th> <th>Second</th> <th>Action</th> <th>Vote</th> <th>Yes</th> <th>No</th> <th>Absent</th> </tr> </thead> <tbody> <tr> <td>K. Higginbotham</td> <td>R. Zelaya</td> <td>Moved to Approve Last Meeting Minutes</td> <td>5-0 to Approve</td> <td>JF, AD, KH, MY, RZ</td> <td>None</td> <td>None</td> </tr> </tbody> </table>	Motion	Second	Action	Vote	Yes	No	Absent	K. Higginbotham	R. Zelaya	Moved to Approve Last Meeting Minutes	5-0 to Approve	JF, AD, KH, MY, RZ	None	None
Motion	Second	Action	Vote	Yes	No	Absent									
K. Higginbotham	R. Zelaya	Moved to Approve Last Meeting Minutes	5-0 to Approve	JF, AD, KH, MY, RZ	None	None									
<b>V.</b>	<b>Information Items</b>														
A.	Charter School Board Meeting Protocols/Fundraising Presented by Director Amaka Donn. Director Amaka Donn presented the training received from the CSDC conference.	Training													
B.	Board Norms	Training													



## Eagle Collegiate Academy Governing Board of Directors Regular Meeting

	Presented by President Ken Higginbotham. President Ken Higginbotham worked with the Board of Directors to develop the Board norms.	
C.	Intro to Governing Boards/Governing 101 Presented by Director Amaka Donn. Director Amaka Donn presented the training received from the CSDC conference.	Training
D.	Board Policy #1: Board Duties and Responsibilities; Delegation of Power Presented by Dr. Ogo Okoye-Johnson Dr. Ogo Okoye-Johnson and the Board developed ECA Board governance policies based on the training received from the CSDC conference.	
E.	Board Policy #2: Annual Organization Meeting Presented by Dr. Ogo Okoye-Johnson Dr. Ogo Okoye-Johnson and the Board developed ECA Board governance policies based on the training received from the CSDC conference.	
VI.	<b>Adjournment</b>	7:00 pm

**Public comments Procedures:** Members of the public may address the Board on agenda or non-agenda items. Members of the public will be allowed to address non-agenda items when indicated on the agenda and specific agenda items when the item is addressed by the Board. Please fill out a “Request to Address the Board” card available at the entrance and hand in to the Board. For virtual meetings, email your name, non-agenda topic, and/or agenda item number and description (agenda items only) before the start of the meeting at [eaglecollegiate@gmail.com](mailto:eaglecollegiate@gmail.com). Speakers may be called in the order that requests are received, or grouped by subject area. Comments are limited to 2 minutes each so that as many people as possible may be heard. The Board will strive to limit the total agenda time for public comments to 15 minutes. By law, the Board is allowed to take action only on items on the agenda. The Board or staff may not get involved in discussions about an issue that is not on the agenda. A Board Member may ask a brief question for clarification, make a brief announcement, or provide a reference to staff or other sources for factual information. The Board may, at its discretion, refer a matter to staff or ask staff to place a topic on a future agenda.

**Note:** The Eagle Collegiate Academy Governing Board encourages those with disabilities to participate fully in the public meeting process. If you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in the public meeting, please contact the office of the CEO of Eagle Collegiate Academy at (661) 347-6016 at least 48 hours before the scheduled board meeting so that we may make every reasonable effort to accommodate you. (Government Code § 54954.2; Americans with Disabilities Act of 1990, § 202 (42 U.S.C. § 12132))